

Communicate clearly ♦ Listen carefully ♦ Ask questions ♦ Be open to new ideas  
 Be inclusive ♦ Respect other views ♦ Remain student-centered

## Home & School Communication Guidance

Parents/guardians of all students with IEPs will:

- Receive quarterly progress reports and report cards
- Be invited to participate in school conferences in November (parents/guardians of elementary students will be invited to participate in school conferences in April)
- Annual review meetings, and reevaluations are conducted every three years.

The following chart provides a general outline as to what you might expect from your case managing Learning Behavior Specialist (LBS).

<b>Level of Support</b>	<b>What can you expect from your student's case manager?</b>
<b>For students who spend a majority of their day in General Education</b>	As needed contact by email, phone, or other method as determined by parent/guardian and Educational Team. Exceptions may include updates regarding concerns, success, etc.
<b>For students who spend a portion of their day receiving Special Education and are able to communicate important elements of their school day</b>	Weekly-Monthly based on individualized needs and the age of the student. Can be in the form of emails, phone calls, or journals.
<b>For students who receive special education services and supports for most or all of their day. These students may be unable to communicate important elements of their school day</b>	Daily-Weekly based on individualized needs and the grade level of the student. Can be in the form of emails, Google-site, phone calls, or journals.

**Certainly, individual circumstances vary, and plans may be adjusted accordingly.**

This will be determined by the student's IEP team, and based on need and unexpected circumstances (spike in behavior, school refusal, medical concerns, etc.) Communication can be in the form of emails, phone calls, or journals.